

Camp Ichthus Reservation/Contract

Information: 610-410-5871

www.campfish.org

Pastor Eric Kraihanzel, Pastor of Camping Ministries

Summer Office:

Camp Ichthus
2880 Stage Coach Road West
Palmerton, PA 18071
Summer Office Phone: 610-681-4501
Email: ejk@campfish.org

Year Round Office:

Camp Ichthus
1224 Maple Street
Bethlehem, PA 18018
610-410-5871—Office
610-410-5871—Fax

1. Date of Application: ___/___/___
2. Name of Church or Group: _____
3. Contact Person: _____ Position: _____
4. Preferred Address : _____

5. Date of Arrival: ___/___/___ Arrival Time: _____
Date of Departure: ___/___/___ Departure Time: _____
6. Type of Conference or Camp: _____
7. Special Requests: _____

8. Estimated No. of People:
- | | |
|---------------------------|-------|
| Adult/High School/College | _____ |
| Children/Middle School | _____ |
| Young Child (0-4) | _____ |

SPECIAL NOTE: Camp Ichthus requires each group to have a ratio of 1 Adult to 7 Campers. Children 5 and under need to be accompanied by a parent/guardian.

Rates include grounds and facilities use, lodging and meals. (Check rate sheet for rentals with or without meals provided.) Camp Ichthus is unable to refund for persons missing meals or not sleeping in the lodging facilities. **CAMPERS MUST FURNISH THEIR OWN SLEEPING BAGS, BED LINENS AND TOWELS.**

9. DEPOSIT ENCLOSED: (Non-refundable/non-transferable): \$_____
- Deposit of 10% of final balance must accompany this contract to reserve the dates Requested. Before sending this contract, please contact the Camp Manager to confirm dates and amount of deposit to pay.

10. **MINIMUM NUMBER OF CAMPER:** A minimum of 15 campers is required to rent the camp. (The maximum number that the camp can accommodate is 40 campers, depending on occupancy of double beds.)
11. **PRE-PAYMENT (50%) AND NOTIFICATION DUE CAMP ICHTHUS:**
 A) Camp Ichthus camp manager must be **notified at least 14 days prior to arrival date** of the number in your group to insure proper preparation and ordering of supplies.
 B) The 50% Pre-PAYMENT must be included in the **14 day** notice, must be made to Camp Ichthus no later than **14 days** prior to arrival date.
 C) **NO REFUNDS FOR CANCELLATIONS ARE GIVEN AFTER THIS DATE.**
12. **CALCULATION OF TOTAL PAYMENT DUE CAMP ICHTHUS:**
 A) The TOTAL PAYMENT is based on the Fees (from rate sheet) and the number of individuals for whom reservation was made 14 days before the beginning of the camp/retreat, plus any additional campers. If the number of individuals is less than 15, the minimum fee for 15 individuals per day will be due.
 B) The TOTAL PAYMENT (minus the deposit and the PRE-PAYMENT) must be paid to Camp Ichthus at the same time the campers/participants are registered.
13. **CHURCH OR GROUP STAFF:** The Church or Group will provide sufficient program staff and counselors. The program staff will be responsible for the care and discipline of the campers and all equipment being used. If you believe you will be short staffed, Camp Ichthus can offer trained and certified counselors to help with your week or weekend for a fee. Please contact the camp manager as soon as possible to make these arrangements. Camp Ichthus requires each group to have a ratio of 1 Adult to 7 Campers. Children 5 and under need to be accompanied by a parent/guardian.
14. **ACCIDENTS AND ILLNESS:** If an accident occurs, it shall be reported immediately to the Camp's Manager/Host. The Church or Group will be responsible for transportation of the sick or injured person to and from the hospital or medical care facility.
15. **CLEAN UP:** The Church or Group agrees to respect the camp by maintaining continual cleanliness of the facilities and grounds. Before departure on the final day, the church or group must assure that the grounds and buildings used are as clean as they were when they arrived. Each group will be required to pay a \$100.00 security deposit for the use of the facility and will be returned within one week of their stay if no problems are found.
16. **DAMAGES AND THEFT:** The Church or Group agrees to pay for any damages to or loss of the camp property or equipment (beyond ordinary wear). Camp Ichthus is not responsible for any camper's lost or stolen items.
17. **MEAL TIMES:** If Camp Ichthus is providing a cook, Meal times are 8:00 a.m., 12:00 noon, and 5:30 p.m. for a week long camp. Meal times for weekend retreats will be confirmed two weeks prior to your group coming to Camp Ichthus.
18. **MISCELLANEOUS RULES:** Alcoholic beverages and illegal drugs are not allowed at Camp Ichthus.
19. **SMOKING POLICY:** Smoking is not permitted at Camp Ichthus.
22. **LIFEGUARDS and SWIMMING:** Each group using the camp pond must provide a certified lifeguard. Certification must be proven at registration. If your group requires a lifeguard but cannot provide one, Camp Ichthus will for a fee.
20. **THIS CONTRACT AND DEPOSIT SHOULD BE SIGNED AND SENT TO CAMP ICHTHUS:**
 The dates reserved cannot be held without a signed contract and deposit. Return this copy of the contract for a signature confirming the reserved dates. A copy of the contract and confirmation will be returned to you for your records.

BY THIS SIGNATURE, I UNDERSTAND AND ACCEPT FULL RESPONSIBILITY FOR MEETING THE FINANCIAL AGREEMENT AND OTHER OBLIGATIONS OF THIS CONTRACT.

 Signature of Authorized Person Position Date

OFFICE USE ONLY:	TOTAL CAMP RENTAL FEE	\$ _____	
	DEPOSIT PAID	\$ _____	DATE ____/____/____
	PRE-PAYMENT PAID	\$ _____	DATE ____/____/____
	FINAL BALANCE PAID	\$ _____	DATE ____/____/____
	SECURITY DEPOSIT PAID _____	DATE RETURNED ____/____/____	